



Lookingglass Theatre Company, a nationally recognized ensemble theatre company located in Chicago Illinois, seeks an experienced and enthusiastic **Sound Supervisor**. Lookingglass Theatre is an Equal Opportunity Employer.

Responsibilities include but are not limited to:

- Communicate with sound designers, Production Manager, rental houses, and other suppliers to achieve the sound design into the given budget
- Make all rental and purchase orders in a timely manner to have necessary equipment and materials to complete the design in time for sound hang.
- Cleaning, repairing and maintaining sound inventory
- Creating appropriate show paperwork
- Set up of speakers and wireless mics
- Set up audio and video monitors as needed
- Set up and maintain clear com system
- Run notes calls, program sound board, attend production meetings during tech and previews.
- Coordinate with the E&C department to arrange for the design and execution of all E&C related performances including Young Ensemble, Summer Camps, and other performances
- Run all performances

Minimum Requirements:

- Extensive knowledge of sound and theatrical practices.
- Excellent knowledge of Yamaha M7CL console
- Proficiency with Qlab
- Knowledge of Shure Mic Packs
- Knowledge of MIDI for cuing lights and projections
- Knowledge of Dante systems and hardware
- Safe rigging practices
- This is a physical job requiring the ability to lift up to 50 pounds and climb stairs repeatedly.

The ideal candidate will possess the following qualifications:

- 3+ or more years of experience in a leadership position
- Good written and verbal communication
- Excellent time management skills

This position is full-time non-exempt with a salary range of \$28,000-\$30,000, exclusive of any earned OT. Benefit package includes health insurance, generous vacation and paid holidays. Position is regularly required to work evenings and weekends.

Qualified applicants should send a cover letter, resume, and three references to Sarah Burnham at [sburnham@lookingglasstheatre.org](mailto:sburnham@lookingglasstheatre.org). Please include SOUND SUPERVISOR in the subject line. Applications will be accepted through February 28, 2019. No phone calls please.